

MICKLEFIELD PARISH COUNCIL

Official Notice of a Meeting of Micklefield Parish Council to be Held on:

Thursday 7th October 2021, at Churchville House, Churchville Drive, Micklefield, LS25 4AW, to commence at 7.15pm.

Members of the Council are summoned to attend this meeting. Meetings are open to press and public. The press and public may only speak during the public forum.

Signed: Clerk Date: 1st October 2021

AGENDA

21/112 To receive questions and comments from members of the public (PUBLIC FORUM)

21/113 To disclose or draw attention to any disclosable pecuniary interests and any other significant interests that the member wishes to declare in the public interest, for the purposes of the Localism Act 2011, s31 and the Members' Code of Conduct paras 10-14

21/114 APOLOGIES

/1 To receive apologies for absence

/2 To approve reasons for absence

21/115 To consider dispensation requests received by the Clerk prior to the meeting

21/116 To identify any items requiring the exclusion of the public, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, s2, and the reason for exclusion

21/117 CO-OPTION

/1 To approve the co-option of Mr Peter Meir to Micklefield Parish Council

/2 To receive Cllr Peter Meir's Declaration of Acceptance of Office

21/118 To approve the minutes of the meeting held on Thursday 2 September 2021 (attached)

21/119 To note matters arising from the minutes of the meeting held on Thursday 2 September 2021 FOR INFORMATION ONLY

21/120 To note crime figures for August and September (supplied by Garforth NPT) (attached)

21/121 To note correspondence received (list attached)

21/122 INSURANCE

/1 To note the Statement of Demands and Needs, Policy Summary, Schedule and Comparison sheet (attached)

/2 To note the Statement of Fact (attached)

/3 To note that the insurance was renewed for one year at a cost of £2,235.09 (including

IPT)

21/123 ANNUAL AUDIT

/1 To note the External Auditor's Report and Certificate and that no issues were raised (attached)

/2 To note the completion of the financial audit for the financial year ending 31 March 2021 (attached)

/3 To note that the 'Notice of Conclusion of Audit' and copies of the audited AGAR were published on the Parish Council's noticeboards and website before the 30 September deadline

21/124 FINANCE

/1 To approve the accounts for payment (attached)

/2 To note a bank reconciliation to 31 August 2021 (attached)

/3 To note a budget update to 21 September 2021 (attached)

/4 To receive an update on the future use of the restricted donation given to Micklefield Parish Council by the now defunct Micklefield Bowling Club

21/125 PLANNING AND DEVELOPMENT CONTROL

/1 To note planning application notices received: 21/07086/FU/E – 2 Station House: 2 storey extension to existing house to be used as a takeaway restaurant

/2 To agree a consultation response to planning application 21/07086/FU/E – 2 Station House: 2 storey extension to existing house to be used as a takeaway restaurant

/3 To note the Parish Council's delegated response to planning applications received: 21/04902/FU – 2 Garden Village: single storey rear extension, 21/04926/FU – 16 Churchville Terrace: Building in Garden

/4 To note planning decisions received:

21/126 COMMUNITY INFRASTRUCTURE LEVY (CIL)

/1 To note that a meeting of the strategy working group was held on 23 September to consider the Parish Council's CIL consultation and receive a verbal report

/2 To agree that the Parish Council holds two consultation events, one on Thursday 10 March 2022, at The Old Fire Station and one on Monday 14 March 2022 at Churchville House, both to be held from 3.30pm to 8.15pm.

21/127 CHRISTMAS LIGHTS

/1 To agree to provide the same Christmas trees and lights display in 2021 as in 2020

/2 To approve that Leeds lights supplies, installs and removes 9 sets of lights for natural trees and lights for cut Christmas trees at a cost of £3498.00 (ex VAT)

/3 To approve that Leeds City Council supplies, installs and removes 2no, 15ft cut Christmas trees at a cost of £1133.40 (ex VAT)

/4 To receive an update on the provision of motif lights on lighting columns on Great North Road, Churchville Drive and Churchville Terrace

21/128 GATEWAY STONES

/1 To consider refurbishing the Gateway Stones to include the installation of a cast iron name plaque

21/129 FACILITIES INSPECTIONS

/1 To note the weekly inspections sheets for Garden Village bus shelter, Vandicourt Infants' Playground, Micklefield Recreation Ground and Diamond Jubilee Play Area (attached)

21/130 FACILITIES MAINTENANCE

/1 To receive an update on the following remedial and maintenance works:

- (i) the refurbishment of the springy rocker and multi play unit (rubbing down and treating the rust and repainting)
- (ii) the repair of the cracks and chips on the skate park surface
- (iii) the re-siting of the bin in Vandicourt greenspace to a location near the western perimeter of the skate park

/2 To receive an update on the removal of moss and algae from the wetpour surface at Vandicourt Infants' Play Area

21/131 POTENTIAL CYCLE PATH

/1 To consider new recommendations from the working group on the potential to create a cycle path between Micklefield and Garforth

21/132 REGISTRATION AND TRANSFER OF TITLE

/1 To receive an update on the registering of the title to Micklefield Recreation Ground in the name of Micklefield Parish Council, as Sole Trustee of Micklefield Recreation Ground Charity

21/133 VANDICOURT ACCESS SAFE ENVIRONMENT (V.A.S.E)

/1 To receive an update on a set of revised leasing arrangements and the identification of what would be required from the Parish Council at each stage in terms of indicative and final designs for the V.A.S.E Scheme and legal and administrative charges

21/134 Items for discussion and requests for agenda items

21/135 To note a meeting of the Finance and Corporate Management Committee to be held on Monday 18 October 2021, in the I.T. suite of Micklefield Youth and Adult Centre, Great North Road, to commence at 7.30pm,

21/136 To note that the next Parish Council meeting is scheduled to be held on Thursday 4 November 2021, at Churchville House, to commence at 7.15pm

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Clerk to the Council
Micklefield Parish Council

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